



**Minutes of the Cemetery Board Meeting  
Tuesday, February 16, 2016**

**REGULAR MEETING 4:00 P.M**

Committee Member Present: Jack Ferguson, President  
Jim Bloodhart, Vice-President  
Jake Trujillo, Member  
Tommy Weathers, Member

Committee Members Absent: Rita Kane-Doerhoefer, Secretary

Staff Present: Tim Williams, Parks and Recreation Director  
Daisy Diaz, Administrative Assistant

Others Present: Gabriel Casaus, LaGrone Funeral Home  
Sergio Gonzalez, Civilian  
Juan Oropesa, Councilor  
Kim Menning-Elliott, Citizen  
Malachi Elliott, Boy Scout

The meeting was called to order at 4:05 p.m. by President, Jack Ferguson. Committee members Weathers, Trujillo, Bloodhart were present.

Mr. Trujillo moved to approve the agenda as presented. Mr. Weathers was the second. A voice vote was unanimous and the motion carried.

Mr. Trujillo moved to approve the February 16, 2015 minutes. Mr. Weathers was the second. A voice vote was unanimous and the motion carried.

**Public Participation on Agenda Items:** None

**Sexton's Report:**

Cemetery Administrative Assistant, Daisy Diaz, reported for the month of January there were thirty-three internments including 22 casket burials, and 11 cremations at South Park Cemetery. Total of three internments at General Douglas McBride Veteran's Cemetery one casket burial, and two cremations. As of February 16, 2016 there had been twelve internments at South Park Cemetery and one at General Douglas McBride Veteran's Cemetery.

**Bookkeeper's Report:**

Cemetery Administrative Assistant, Daisy Diaz, reported that for the month of January, there had been four new contracts started, one pay off, one lot sale, and three transfers. As of February 16, 2016 there had been two new contracts, three pay offs, three lot sales, and two transfers.

**Regular Items:** None

**Old Business:**

2. Rules and Regulations Workshop: Mr. Ferguson proceeded to set up a date and time for a workshop to review the rules and regulations. March 1, 2016 at 4:00 p.m. was the suggested date and time workshop to be held at the South Park Cemetery Conference Room. Mr. Bloodhart made motion to set the workshop for March 1, 2016 and Mr. Trujillo was the second. A voice vote was unanimous and the motion carried.

**New Business:** None

**Public Participation on Non-Agenda Items:** None

**Next Meeting Date:**

Next meeting to be held March 15, 2016 at 4:00 p.m.

**Adjourn:**

The meeting was adjourned at 4:45 p.m.



**Minutes of the Cemetery Workshop**  
**Tuesday, March 1, 2016**

**Committee Member Present:**

Jack Ferguson, President  
Jim Bloodhart, Vice-President  
Rita Kane- Doerhoefer, Secretary  
Jake Trujillo, Member  
Tommy Weathers, Member

**Staff Present:**

Tim Williams, Parks and Recreation Director  
Ruben Esquivel, Cemetery Supervisor  
Daisy Diaz, Administrative Assistant

Workshop was called to order at 4:00 p.m. by President, Jack Ferguson.

**Review of Rules and Regulations:**

All members' present went through and reviewed the South Park Cemetery's Rules and Regulations, and suggested for some corrections to be made. All corrections will be submitted for the Cemetery Board Members to vote on, and approve at the next board meeting which will be held March 16, 2016.

**Adjourn:**

The workshop was adjourned at 5:30 p.m.